

Our Lady Queen of Peace Ranch (Northern Alberta) Ltd.
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Our Lady Queen of Peace Ranch
(Northern Alberta) Ltd.



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Staff Application

Attachments required:

- ◇ Current Resume, Copies of Certifications (i.e. First Aid, NLS)
- ◇ 3 Professional References (Not family or friends)

**Note: Prior to completing this application, please review the Employment Application Pamphlet.
Fill out this form completely before submission; mail, fax or e-mail in completed application packages.

Last Name: _____ First Name: _____

Social Insurance #: Must provide upon hire Gender: Male/Female

Birthdate (m/d/yr): _____ Age as of June 1st: _____
(optional for applicants 18+) (optional for applicants 18+)

Phone: _____ Cell phone: _____

Email: _____

Permanent Address:

Current Address (if different from Permanent)

Street Address/PO Box: _____ Street Address/PO Box: _____

City: _____ City: _____

Province: _____ Province: _____

Postal Code: _____ Postal Code: _____

Emergency Information:

Health Care Number: _____ Province: _____

Emergency Contact: _____ Phone: _____

Alt. Emergency Contact: _____ Phone: _____

Education (last completed): High School: 10 11 12 College: Certificate/Diploma University: Degree/Masters

School Name: _____ Major: _____

Languages Spoken: English/French/Spanish Other: _____

Skills & Hobbies: _____

(e.g. Yo-Yo, Acting, Carpentry, Lawn Mowing)

Certifications:

Please indicate if you currently have the following certifications:

Standard First Aid CPR B: Yes No

If Yes - Expiration Date: _____

Food Safe Certification: Yes No

If Yes - Expiration Date: _____

NLS Swimming Certification: Yes No

If Yes - Expiration Date: _____

Please list all other relevant certifications you have (e.g. Canoeing, Climbing, Wilderness First Aid, etc.)

Previous Camp Experience:

Camp	Date/Years Attended/Employed	Position held
_____	_____	_____
_____	_____	_____
_____	_____	_____

Are you legally eligible to work in Canada? Yes No

Have you submitted an application to OLQP before? Yes No

If yes, when? _____

Have you been employed by OLQP before? Yes No

If yes, when? _____

List any experience you have working with Children outside of a camp environment:

List any experience you have with persons with special needs:

How would your classmates/coworkers describe your work ethic?

List any five words that best describe you: _____

To date, what personal accomplishments are you most proud of? _____

What typically happens when you become overwhelmed or frustrated? _____

Why did you choose to apply to OLQP ?

What skills do you have that would make you an asset to the OLQP Team? _____

List 5 ways you typically deal with stress: _____

Describe your ideal work environment: _____

Describe the last time you remember having 100% pure childish fun: _____

Activity Experience:

Rate the following activities 1,2,3,4 according to your comfort level and proficiency in it; 1 representing being confident enough to teach the skill and 4 representing being very uncomfortable with the activity. Write N/A beside any activity that you have no experience with.

- Riding Horses Public Speaking Fire Starting Photography
 Ropes Course/Climbing Team Sports Swimming Arts & Crafts
 Canoeing Stage Performance Tent Camping Communal Living
 Program Planning Leadership Cooking Child Care

References:

Please submit **3 Character References from professionals** and attach it to this application. *If you have had previous camp experience, a camping professional’s reference would be highly recommended.*

Company Name, Phone Number	Dates of Employment	Your Job Title/ Position	Supervisors Name/ Title	Years Known	Reason for Leaving job
1)					
2)					
3)					

PLEASE READ CAREFULLY BEFORE SIGNING

I hereby certify that the information provided on this application is accurate to the best of my knowledge and subject to verification by the Our Lady Queen of Peace Ranch (Northern Alberta) Ltd. I authorize the schools, persons, previous employers, agencies and other organizations named in this application to provide the Our Lady Queen of Peace Ranch (Northern Alberta) Ltd. (its authorized employees, agents, and/or representatives) with any relevant information that may be required to reach an employment decision and hereby release any such schools, persons, previous employers, agencies and other organizations from any and all liability which they might other-wise incur as a result. I understand that any misrepresentation or omission of a material fact on my application may be justification for refusal of employment.

I understand in the event the Our Lady Queen of Peace Ranch (Northern Alberta) Ltd. employs me, my compensation, hours of employment and all other terms and conditions of employment are subject to modification or change by the Our Lady Queen of Peace Ranch (Northern Alberta) Ltd. at their discretion.

In the event of my employment, I will comply with all Policies and Procedures as set forth by the Our Lady Queen of Peace Ranch (Northern Alberta) Ltd. in training and/or policy publications and any other communications distributed to employees. I understand a condition of my continued employment will be my compliance with the Our Lady Queen of Peace Ranch (Northern Alberta) Ltd. Policies and Procedures.

I understand that the completion of this form does not guarantee me my status as an applicant or any consideration of employment unless I meet the minimum qualifications required of the position of which I am asking to be considered.

I have read the above statements and accept the same as a condition of my employment with the Our Lady Queen of Peace Ranch (Northern Alberta) Ltd.

Applicant Signature: _____ **Date:** _____